



SAGINAW
ART
MUSEUM



TAKE PART
IN THE ART

Volunteer Position Title: Docent

Description of Assignment:

To provide thought provoking, engaging tours of the permanent collection and changing exhibits to museum visitors of all ages.

Outline of Volunteer's Responsibilities:

- Attends two initial training sessions
- Attends regular Docent trainings for special exhibitions and exhibitions in the Graphic Arts Gallery
- Provides tours for regularly scheduled or pre-arranged tours

Requirements:

- Regularly attends training sessions and meetings
- Attends make up training sessions when necessary
- Provides tours on a regular basis
- Shares information accurately in an engaging and positive manner
- Possesses skill work with a diverse visitors
- Develops proficiency as a Docent

Training and Support Plan:

- Undergoes intensive training under Curator on the history of art, tour methods and history of home
- Participates in tour training in galleries
- Shadows experienced Docents

Reporting:

- Reports to Curator, provides post tour verbal reports to Docent chair and during meetings.

Time Commitment:

Docents expected to give a time commitment of two years. This can be altered based on individual circumstances.

- Two initial training sessions; approximately 6 hours x 2 = 12 hours
- Regular training sessions and enrichment meetings; 2 hours per session or less
- Average six tours a month
- Around 12 volunteer hours per month

Qualifications Needed:

- Knowledge of art and art history, preferred
- Teaching and or lecturing experience, preferred
- Comfortable with children and adults
- Desire to share the world of art
- Good communication skills

Benefits:

- Develop a knowledge of the history of art
- Builds foundation for a rewarding museum experience for visitors
- Docent field trips
- Meet new people and work together as part of the museum family